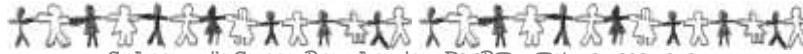




OLD PALACE PRIMARY SCHOOL



St Leonard's Street, Bow, London, E3 3BT • Tel: 020 8980 3020

• Email: admin@oldpalace.towerhamlets.sch.uk • Website: www.oldpalaceprimary.co.uk



10th December 2024

Dear Parents and Carers,

As we approach the festive season, here are some important reminders for upcoming events and activities taking place at school:

Parent Consultations

- Dates: Tuesday 10th & Wednesday, 11th December
- By appointment only - appointment times should have been received by text message. Please contact the school office if you misplaced your time-slot.

Christmas Festival Assembly

- Date: Wednesday, 18th December, 10:00am
- Performed by: Year 1 pupils

We look forward to celebrating the season with a special performance by our Year 1 pupil. To safeguard our children, we will ask that you put away your mobile phones when entering the school premises. There will be an opportunity to take photos of your child at the end of the festival assembly.

Christmas Lunch

- Date: Wednesday, 18th December
- A festive lunch will be served. The menu is available [HERE](#).

Year 1 & Reception Children's Christmas Party

- Date: Thursday, 19th December, 1.45pm Upper Hall
- Parents of Year 1 & Reception pupils are warmly invited to attend. Due to limited space, we ask that only **one parent per child** attends the party and that siblings are not brought along.

Children's Christmas Parties (Years 2-6)

- Date: Thursday, 19th December
- Parties will be delivered in the children's classrooms.

Parents Christmas Party

- Date: Thursday 19th December, 2:00pm Dining Hall
- Please come along and join in the festive fun

Parent Workshops

- **Parent Volunteers information session**
Thursday, 12th December 9.30-10.30am Lower Hall
- **Christmas Card making activity for Parents**
Thursday, 12th December 9-10am Community Room

Continued



PROUD TO BE A
MUSIC MARK
SCHOOL
2023 - 2024



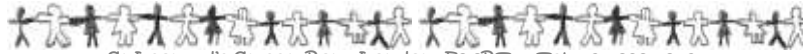
EXCELLENCE MARK
Training & Development



Headteacher: Mr G. Palmer BA (Hons)
Business Manager: Michele Walsham



OLD PALACE PRIMARY SCHOOL



St Leonard's Street, Bow, London, E3 3BT • Tel: 020 8980 3020

• Email: admin@oldpalace.towerhamlets.sch.uk • Website: www.oldpalaceprimary.co.uk



Parent Workshops

- **Walk n Talk Group & Parent Councillors visit to Canary Wharf Roof Garden**
Monday, 16th December. Meeting Point, Main entrance at 9am
- **Dads Coffee Morning**
Thursday 19th December, 9-10am, Community Room

End of Term

- Date: Friday, 20th December
- Time: School will close at **2:00 pm.**
- The school will reopen to pupils on Tuesday 7th January 2025

Food Donations for Christmas Parties

As usual, the school will provide party snacks, fruit and juice for the children's parties. However, we welcome food donations. Please avoid sending in fizzy drinks, chocolates and crisps. If you are donating homemade items, please include a full list of ingredients, so we are aware of any allergens.

Party Clothes

Should children wish to wear party clothes, we suggest that they bring these to school. They will then be given the opportunity to change at lunchtime. This helps to prevent any wear and tear.

Thank you for your continued support and we wish you all a joyful festive season!

Yours faithfully,

Mr G Palmer
Headteacher



Headteacher: Mr G. Palmer BA (Hons)
Business Manager: Michele Walsham